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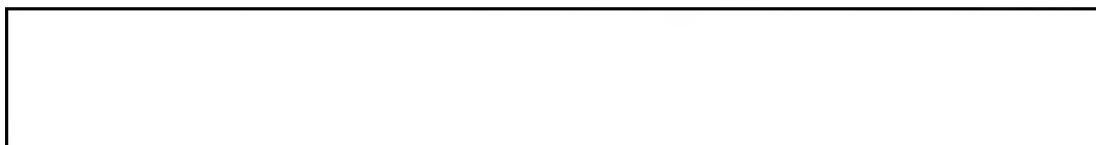
MINUTES

DD/S STAFF MEETING

20 January 1970

*Meetings
(Minutes)*
Bg

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2. Suggestion and Invention Awards Program

Mr. Bannerman gave some specifics taken from the First Half, FY-70 Report on the program.

a. Suggestions Adopted:

Agency - 48
Support Directorate - 17*

*Tied with DD/P for highest number adopted by Directorate.

b. Cash Awards:

Agency - \$9,415
Support Directorate - \$3,450**

**Highest Directorate in amount of cash awards. This is a good showing by the Directorate. Continued interest and participation is to be encouraged.

3. Mr. Bannerman announced that Jim Taylor is replacing John Hurley as the BoB examiner handling the Agency. Taylor is 31 years old, GS-13. For the past three years he has been BoB's examiner of the OEO account. He has been a Congressional Administrative Assistant and a Foreign Service Officer. He will receive Agency briefings in the near future.

4. Mr. Bannerman announced that Ralph Preston is replacing Bob Michaels on the Staff of our House Appropriations Committee. Preston was scheduled for briefings Wednesday, 21 January 1970. Mr. Bannerman indicated that we may expect Preston to take a closer look at our budget figures.

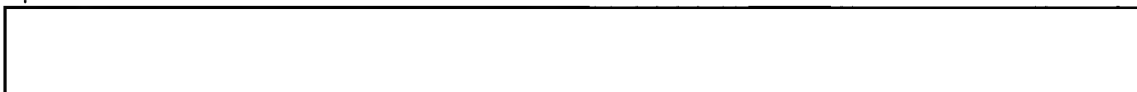
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5. Involuntary Retirement Memo

Mr. Bannerman sent a copy of a memo to each Office Head which explains the CSC enlargement of the application of the criteria for involuntary retirement eligibility. Personnel who are eligible under this expanded concept should be approached openly, in terms of a new option or opportunity now available to them for early retirement.

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6. Problem Solving Seminar #2

Memo sent by DD/S to Office Heads attaching a plan for implementing the inter-Office rotation concept. Concurrence/comments were requested by 30 January. Mr. Coffey announced that the subject would be discussed at a Career Board Meeting scheduled for 6 February 1970.

7. Re Main Cafeteria Operation

GSA has asked that we not take any active steps toward change until expiration of 90-day period (March 70) given to GSI for action on the GSA report.

Mr. Blake said that Mr. Eckert, GSA, offered to send two GSA people to take a look at our cafeteria. Mr. Bannerman advised Mr. Blake to accept the offer.

8. Re the CT Program Proposal

Messrs. Bannerman, Cunningham, Karamessines and Meyer will meet and discuss DD/P's idea on the free selection of people in the program.

9. Around the Table

a. Mr. Wattles:

OP has finished the "people" labeling exercise (professional, clerical) in the Support Offices.

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b. Mr. Osborn:

Announced a proposed Notice on checking vehicle occupants for badges, to include spot checking during rush hours. Mr. Bannerman asked that Mr. Osborn check with him further on this. (Proposed Notice has been received, forwarded to Mr. Bannerman with note that Mr. Osborn is ready to provide further info upon call).

Agency film was shown to the USIB Security Committee: All said it was excellent.

(Mr. Bannerman stated that we are waiting to receive comments from the DCS showings. If they are favorable, the film will probably stand as is -- with corrections to the sound track).

c. Dr. Tietjen:

OMS has participated in the current DDS&T Career Training Course.

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d.

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had a fall caused by icy ground and is out with a broken ankle.

e. Mr. Blake:

Thanked Mr. Cunningham for the running of a 4-day Intel Course.

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IRS meeting There is still a tax consideration to be resolved.

Vepco was to install a new transformer into our system late Tuesday night, 20 January.

(Mr. Bannerman commended Mr. Blake for his handling of the power outage problem).

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Support Operations Staff/DDS

Distribution:

Orig - DD/S Subj 1 - DD/S Chrono
1 - WEB 1 - ND